

**VERRAN PRIMARY SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
26th March 2013**

Start time: 7.00pm

Present:

Jeanette Dunning
Maryrose Barker
Jo Cancare
Jackie Kerr

Leonie Sykes
Craig Hazeldine
Isaac Driver
Paulette Watt

Also present was Matt Halsey

Minutes of last meeting PW/JC

Finance

48% of budgeted donations have been paid. We have budgeted for 75% of families to pay their donations this year.

In 2012 we budgeted for a loss of \$ 24,000 and the actual was an \$ 18,000 loss.

To date most budget items are on track.

More income will be generated by hiring out the hall when it is renovated.

Basketball is the only sport being played at the moment and we have four teams. Only one family is yet to pay.

Novopay

The government is paying out compensation to schools for the inconvenience that Novopay has caused. We will receive a small amount.

Our school still has one discrepancy in salary payments but the issues from the first pay period of the year have been resolved.

Roll Growth

We have discussed with Danica from the MOE the possibility of receiving extra funding due to growth in student numbers. Jeanette and Craig are meeting with Danica and another MOE staff member on Thursday to discuss this and how we should increase classroom space.

5YA

The 5YA should have been signed off last Friday 21st March.

Newsletters and Surveys

The Board of Trustees newsletter is in review.

Parking

The parking situation has improved slightly. Possible solutions to double parking and parking on the footpath were discussed.

Fonterra Free Milk

Our school has applied to receive free milk. This will commence in Term 4 or in 2014.

Breakfasts

Jeanette and Jackie had a meeting with Terry who has offered to provide breakfast to those children who are in need. It was decided that he would provide cheese and crackers packs and that the teachers would control who receives them.

Strategic Plan

The Strategic Plan and Charter was received on time by The Ministry. The Board thanked Jeanette for her work on this project. It met all the legislative requirements as outlined by the MOE.

Policies for Review

Animal Code of Ethics Policy
Appointments Policy
Attendance Policy

Principal's Report

Copy on file

Deputy Principal's Report

Copy on file

The Board thanked the teachers for their work and Maryrose for the report.

Server and Library PCs

Quotes from Equico and Flexiline were discussed (copies on file). It was agreed that we would lease the server and the library PCs from Equico.

Correspondence In

See list on Agenda

General

The Winter netball tournament will be held at Birkenhead College and will only include teams from our Cluster Schools.

Isaac has organized for the field to be marked out as a football field this weekend. He has the goal posts ready to go in.

Meet Closed:

8.45pm

Next Meeting:

7th May 2013