

**VERRAN PRIMARY SCHOOL  
BOARD OF TRUSTEES MEETING MINUTES  
27<sup>th</sup> March 2012**

**Start time:** 7.00pm

**Present:**

Jo Bramley	Jeanette Dunning
Leonie Sykes	Maryrose Barker
Jo Cancare	Craig Hazeldine
Paulette Watt	

**Apologies:** Isaac Driver

**Minutes of last meeting** CH/PW

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**Finance**

Spending is currently on budget.  
A claim for 2011 vandalism has been submitted to the Ministry.

**Planned Maintenance**

Front fence – Jeanette will discuss progress with Jane and Joe. **JD**

Heating – refer to the 10YA **CH**

Security Lighting – Wiring to be completed **JD**

Painting – Isaac will consult with Nigel about future projects. **ID**

**Waitakere Architects**

A meeting will be held on Thursday at 9.30 between Jeanette, Craig and Scott from Waitakere Architects. Jeanette and Craig will explain the changes we want made to the plan.

The Junior Block, Room 5, the ICT room and the ESOL room will be refurbished with new paint and pin board.

Three covered parent waiting areas will be constructed around the school.

The seating outside the Junior block will be increased and tables will be installed.

The Senior Block will be refurbished with paint and pin board. A discussion was held on the possibility of adding a hallway between the Senior toilet blocks.

Room 7 is dark and adding skylights would give it more light.

The Admin area needs to be modernized.

**ERO**

Jeanette and Jo Bramley will meet with ERO at 3.30pm on 26<sup>th</sup> April.

**Library Alarm**

This is currently not working – Leonie to ask Wormald next time they come to do checks.

**Strategic Plan and Charter**

A letter of acceptance has been received from the Ministry.

**Principal's Report**

Copy on file.

**Correspondence In**

See list on Agenda.

**General Business**

Maryrose thanked the Board on behalf of the staff for the hosting the barbecue.

PSG – 14 people attended the last meeting including some new people. \$ 500 profit was made from the Picnic on the Field night.

**Meeting Closed:**

9.15pm

**Next Meeting:**24<sup>th</sup> April 2012