

**VERRAN PRIMARY SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
29th June 2011**

Start time: 7.00pm

Present:

Jo Bramley	Jeanette Dunning
Craig Hazeldine	Maryrose Barker
Jo Cancare	Isaac Driver
Leonie Sykes	

Apologies: Paulette Watt

Minutes of last meeting CH/JC

Finance

All accounts are on track.

Property Development

Front Fence

Weather has not been favourable – painting has not been done.

New Classroom

The electrician has been to make all power points compliant. The flashing for the skylight is being manufactured. Accounts are being finalized.

Planned Maintenance

Painting – the painters have said they will wash the buildings just prior to painting.

DATA projectors – see Principal's Report.

Heating – We have one quote and need another two.

CH

Security Lighting – Geoff Hall is coming tonight to reset the lights.

JD

10YA Planning

There will be a meeting on 7th July with Waitakere Architects.

JD and CH

Roofing Project

A quote has come from Metalcraft Roofing to repair the walkway of the hall.

Strategic Plan Meeting

The Strategic Plan has been accepted by the Ministry of Education except for some wording relating to Te Reo Maori. The proposed change was ratified by the Board and re-submitted to the Ministry immediately by internet.

JD

Policies for Review

Animal Code of Ethics Policy
Appointments Policy

Principal's Report

Copy on file.

Correspondence Out

Letter to Leonie

General Business

Leonie thanked the Board for the letter.

Meeting Dates –

3rd August

7th September

5th October

9th November

7th December

It was moved and agreed that the public be excluded from this part of the meeting at 8.15pm namely:

Subject

In Committee

Reason

Confidentiality

Grounds

Local Govt Official Information &
Meeting Act 1978 s48/1b

8.20pm – public meeting resumed.

Meeting Closed:

8.20pm

Next Meeting:

3rd August 2011