

**VERRAN PRIMARY SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
28 February 2011**

Start time: 7.00pm

Present:

Jo Bramley	Jeanette Dunning
Isaac Driver	Craig Hazeldine
Paulette Watt	Maryrose Barker
Leonie Sykes	

Apologies: Jo Cancare

Minutes of last meeting JB/CH

Finance

Treasurer's Report and New Budget is carried forward.

Property Development

Front Fence

The locks have been fixed and concrete re-enforcement has been installed. The pedestrian gate has also been fixed.

New Classroom

The budget is on track – parts of the project that have been overspent will be counteracted by under spending in other areas. The flooring and painting of the Room 6 & 7 cloakroom will be paid for from a separate budget as will the art shed flooring.

Planned Maintenance

Carried forward

Planning for the Year

Data Projectors – carried forward **JB**

Heating – Heat pumps should be installed before the re-vamp in the Junior School Block. Funding could come from the next 5YA allocation. Three quotes will be obtained. **CH**

ROOFING – project completed.

PAINTING- Isaac has one quote and we are awaiting two more. **ID**

Shade Sales – will be reviewed on completion of the new classroom.

Security Lighting – the cameras will be adjusted slightly so that the lighting picks up the images correctly.

Strategic Plan Meeting

The Staff are to report on the 2010 targets and to submit their targets for 2011.
It was agreed that Robert Gunter will be employed to work on the new Financial Work Plan.

Policies for Review

Playground Supervision Policy
Protected Disclosures Policy
Self Esteem and a Positive Learning Environment Policy

Principal's Report

Copy on file.

Correspondence In

See list on Agenda.

General Business

Isaac is going to build and install rugby/soccer goal posts for the field.
The truancy agreement was approved and posted back.
Verran Primary School is now on Facebook. Access to the Facebook page can be made from the website.
It was agreed that a new 4 stroke weed eater can be purchased.
National Standards information and professional development is available to all Board members.
Thursday 3rd March will be Red and Black Day to raise money for the Christchurch Appeal. The funds will be donated to Red Cross. Two minutes silence will be observed on this day.

Meetings for the Year

28th March
2nd May
30th May
27th June
1st August

Meeting Closed:

8.55pm

Next Meeting:

28th March 2011