

**VERRAN PRIMARY SCHOOL
BOARD OF TRUSTEES MEETING MINUTES
11th May 2011**

Start time: 7.00pm

Present:

Jo Bramley	Jeanette Dunning
Craig Hazeldine	Maryrose Barker
Paulette Watt	Jo Cancare
Leonie Sykes	

Apologies: Isaac Driver

Minutes of last meeting CH/JB

Finance

The working capital adjustments have put the budget back on track.

Property Development

Front Fence

Tony Henderson will make up some spray cans after looking at the colour of the fence in daylight. Joe will return in better weather to paint the fence.

New Classroom

A meeting of all stakeholders was held last week. Most of the issues that were identified by the Principal have been rectified. One of the skylights may have a leak and the flooring in the cloakroom is lifting.

The flooring in the art shed was cut too small and two different colours were used. We are due a rebate for these errors.

We should be compensated for the copper pipes that were removed.

Final invoices are still to come but it looks as though we are on budget.

Planned Maintenance

PAINTING - The preparation and painting of the outside of the classroom blocks will commence later this year. The Board will decide which block will be done first.

Planning for the Year

Data Projectors – leasing data projectors from Equico or Edtech would cost about \$ 110 per quarter for one data projector. Another option may be to purchase LCD TVs and brackets to mount them on the classroom walls. The 10YA includes a provision for modernising classroom furniture and fittings and this may pay for the purchase of the TVs.

Heating – carried forward – quotes to come.

CH

Shade Sales – will be reviewed on completion of the new classroom.

JB

Security Lighting – Geoff Hall to reset lights and cameras

JD

Interior painting – all blocks will be re-furbished during the Christmas holidays. Quotes to come. Bathrooms will be re-furbished at a later date.

10YA Planning

Matthew Ensol has applied to be the consultant. Robert Gunther will also be considered.

Roofing Project

All accounts are to be checked.

Principal's Appraisal

The Principal's Appraisal will be done by Shayne Mathieson.

Strategic Plan Meeting

The draft plan was worked on in the holidays by Jeanette and Ev and changes have been made. There will be a meeting of the sub-committee on Wednesday 18th May.

Policies for Review

Staff Development

Staff Leave

Staffing

Principal's Report

Copy on file.

Correspondence In

See list on Agenda.

General Business

NIL

Meeting Closed:

9.05pm

Next Meeting:

8th June 2011