

**VERRAN PRIMARY SCHOOL
BOARD OF TRUSTEES MEETING MINUTES**

Wednesday 23rd June 2010

Start time: 7.00pm

Present:

Jo Bramley	Jeanette Dunning
Jo Cancare	Craig Hazeldine
Paulette Watt	Isaac Driver
Maryrose Barker	

Minutes of last meeting ID/JB

Finance **JC**

The mid-year stock take has been done by Leonie. The election expenses and electricity are high this month. A transaction listing is requested for the July meeting.

Property Development

Library

Richard from Somerset Plumbing is to bring the final form in to Jeanette. **CH**

Front Fence

The spring for the pedestrian gate needs to be fixed. "Please close the gate" signs will be bought and attached. Craig will get three quotes to fix the driveway gate. **ID/CH**

Strategic Plan

A meeting of the sub-committee will be held at 3.30pm on 30th July.

New Classroom

It could potentially take 9 weeks for the classroom project to be complete. The new teacher will be in Room 12 until Week 6.

There is an MOE meeting on 28th June to decide on the preferred building. Other portable buildings are to be sourced by Craig. He will give updates to the BOT.

Planning for the Year

shade sails – a new quote will be sent by Kool Kiwi Sails. **JB**

Data Projectors – carried forward **JB**

Heating – the old pipes are still to be closed **CH**

SECURITY LIGHTING - two quotes have been received and there is one to come

PAINTING - three quotes to come

ROOFING – spouting and roofing quotes are to come

Security

The new contract has been signed and the night patrols have started.

Policies for Review

The following policies were reviewed and amended as appropriate:

Appointments Policy
Assessment and Evaluation Policy
Attendance Policy

Principal's Report

Copy on file.

Correspondence In

See list on Agenda.

Correspondence Out

NIL

General Business

A Deed of Lease for the mobile dental clinic with the Waitemata District Health Board was signed by three Board members.

A letter is to be sent to families who have not yet paid their Waterwise and swimming fees. The Kiwi Sport fund is \$ 3,500. Mixed sport field days will be held with other schools in the cluster in Term 4.

Meeting Closed:

8.40pm

Next Meeting:

26th July 2010