

**VERRAN PRIMARY SCHOOL
BOARD OF TRUSTEES MEETING MINUTES**

Monday 15 February 2010

Start time: 7.05pm

Present:

Jo Bramley	Jeanette Dunning
Jo Cancare	Maryrose Barker
Paulette Watt	Leonie Sykes

Apologies: Craig Hazeldine

Minutes of last meeting JC/PW

Finance JC

The draft December accounts are ready apart from adjustments. Jo would like to see a set of untitled accounts from another school to compare their budgets with ours.

Property Development

Library

The drainage plan has been sent to the Council. An inspection will be done at 2.30pm on 23rd February. CH

Front Fence

The gate cannot be closed. The issue is carried forward. CH

Board Election

The election will be held on 7th May 2010. Kate Hazeldine is the returning officer.

New Classroom and hall up-grade

Matthew Ensor has requested another meeting. JB

Carparking

Approval should be received from MOE on 16th February.

School Survey

The survey has been ratified by staff and the Board. The most pressing issue identified by parents is large class sizes but they don't money spent on increasing teacher numbers. The survey was summarised by the Board Chair and reviewed in the meeting.

New Entrant School Visits

Two classroom visits are made by new entrants with their parents. Do we change back to three visits? JD

Principal's Report

Copy on file.

Planning for the Year

shade sails – The school survey showed that parents do not want more shade sails in the playground. They want to promote the wearing of hats and sunscreen. Shade sails should be put up outside Rooms 5 and 6. JB

security lighting – Carried forward. **CH**

air conditioning units – The old pipes can now be shut off. **CH**

Policies for Review

The following policies were reviewed and amended as appropriate:

Playground Supervision Policy
Protected Disclosures Policy
Self Esteem and a Positive Environment Policy

Cluster Security Meeting

JD is to attend a meeting regarding security for all of the schools in the cluster. Do we want to replace or upgrade the equipment that we already have installed? Issues we need to address –

- a) lighting
- b) phone monitoring
- c) the cost of 3 patrols per night

Funding has been received by MOE.

Shore to Shore

We are entering the Shore to Shore Fun Run again this year. A percentage of the proceeds provides the school with sports equipment. **MB**

PSG

A PSG meeting will be held on Monday 22nd February at 7.00pm. **PW**

Correspondence In

See list on Agenda.

Correspondence Out

NIL

General Business

Police checks can now be done on computer.

The MOE have extended the Watchdog contract until the end of 2012.

Sand needs to be purchased for the pirate ship sandpit. Top soil is needed for parts of the field. **JD**

It was moved and agreed that the public be excluded from this part of the meeting at 8.50pm namely:

Subject	Reason	Grounds
In Committee	Confidentiality	Local Govt Official Information & Meeting Act 1978 s48/1b

8.53pm – public meeting resumed.

Meeting Closed: 8.55pm

Next Meeting: 15th March 2010