

**VERRAN PRIMARY SCHOOL
BOARD OF TRUSTEES MEETING MINUTES**

Monday 13 December 2010

Start time: 7.00pm

Present:

Jo Bramley	Jeanette Dunning
Jo Cancare	Craig Hazeldine
Paulette Watt	Maryrose Barker
Leonie Sykes	

Apologies: Isaac Driver

Minutes of last meeting MB/PW

Finance

The budgeted deficit is less than last year. The Budget includes PSG funds. The budget for 2011 is based on the 2010 actual. Curricular costs are budgeted in the same way that they have been in the past.

Proposed: JC

Seconded: CH

The 2011 Budget is accepted.

Property Development

Front Fence

The carpark and pedestrian gates will be permanently fixed. Welding and painting will be done where necessary. The post will be secured.

New Classroom.

A budget review meeting will be held this week. The new classroom is arriving next week. A sub-committee to make decisions over the holidays was formed and comprises of Jo Bramley, Jo Cancare, Craig Hazeldine and Jeanette Dunning. Cheque signatories will make themselves available to sign cheques for any permits, sub-contractors etc as they may occur.

Planning for the Year

Data Projectors – carried forward **JB**

Heating – look at the 5YA to budget for heat pumps for the Junior Block **CH**

SECURITY LIGHTING – project completed. **CH**

ROOFING – the Ministry has approved the work. Work will start in the first week of January. **CH**

PAINTING- Isaac has one quote and we are awaiting two more **ID**

Strategic Plan Meeting

Ev Miller is drafting a plan and she will meet with Jeanette next week to prepare draft to be presented to the sub-committee.

Principal's Report

Copy on file.

Resolutions

The Board of Trustees has reviewed the 10 year Property Plan and approved the changes to the tabled plan.

Proposed: JD

Seconded: JB

Accepted

The Board of Trustees has reviewed the useful lives of the asset categories and agrees that these minus all deletions remain appropriate for our school.

Proposed: CH

Seconded: JC

Accepted

Correspondence In

See list on Agenda.

General Business

The following alterations were made to the Donations and Activity Fees for 2011.

Parent Donations - \$ 130 or \$ 115 if paid before 31 March

Family Donations - \$ 230 or \$ 210 if paid before 31 March

Activity Fee - \$ 25 per term

Proposed: JD

Seconded: JC

Carried

Meeting Closed:

9.00pm

Next Meeting:

28th February 2011