

**VERRAN PRIMARY SCHOOL  
BOARD OF TRUSTEES MEETING MINUTES**

**Monday 11<sup>th</sup> October 2010**

<b>Start time:</b>	6.00pm
<b>Present:</b>	
Jo Bramley	Jeanette Dunning
Jo Cancare	Craig Hazeldine
Paulette Watt	Maryrose Barker
Leonie Sykes	
<b>Minutes of last meeting</b>	MB/JC

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**General Business**

Paid Union meetings will be held on Tuesday 19<sup>th</sup> and Wednesday 20<sup>th</sup> of October from 1.00pm to 3pm with half the staff attending each one.

**New Classroom**

Matt Ensoll put the project out to tender (see spreadsheets on file). Five quotes were over budget.

The spreadsheet figures include the upgrade of Rooms 5 & 6, installation of toilets and moving the art shed. The Rooms 5/6 upgrade will include the removal of pipes that are obsolete lining the walls with new pinboard.

The difference between the MIT and the Cleave quotes is the ceiling height. MIT ceilings are higher. Cleave will make the building off-site.

Storage is required for the art shed and music room resources while work is in progress.

Rooms 5 and 6 should be painted internally at the same time that the work is being done. Craig will see if we can get a provisional sum of money from The Ministry to do the painting. **CH**

Proposed: CH  
Seconded: JD  
Carried

**Meeting Closed:** 7.30pm